



## Terrace Exhibitor Prospectus

- ◆ Terrace Exhibitors will have 19.75 hours of exhibit time and direct participant exposure during the three-day conference.
- ◆ Terrace exhibits are located in the Renaissance Hollywood's Grand Ballroom Pre-Function Terrace directly outside of the exhibit ballroom, adjacent to the education sessions, amongst poster abstracts and conference seating under a deluxe tent.
- ◆ Thursday, Friday and Saturday (13 - 15 March 08) Welcome Reception, continental breakfast, AM and PM breaks, lunches, live video simulcast are all scheduled with exhibitors to maximize your contact time with attendees.
- ◆ A Welcome Cocktail Reception and Dinner will open the exhibitor ballroom on Thursday 13 March, 6:00 PM – 7:45 PM.
- ◆ You may begin exhibiting as early as 9:00 AM Thursday before plenary education sessions at 10:00 AM

<b>Exhibit Includes</b>	7" x 44" one-line booth sign, six foot table, and two chairs	
<b>Booth Fee DOES NOT Include</b>	Other furniture rental or electricity (see Freeman exhibitor packet)	
<b>Move-in and Set-up</b>	Wednesday 12 March, 4:00 PM – 8:00 PM AND Thursday 13 March, 7:00 AM – 5:00 PM All exhibits must be fully installed by 5:00 PM Thursday 13 March The Welcome Reception and Dinner begins at 6:00 PM Thursday Education begins 10:00 AM Thursday steps away from this area	
<b>Exhibit Hours</b>	Thursday 13 March 6:00 PM to 7:45 PM Friday 14 March 9:00 AM to 4:00 PM Saturday 15 March 9:30 AM to 2:00 PM	<b>Exhibitor Move-out</b> Saturday 15 March 2:00 PM to 5:00 PM

### OPTIONAL Terrace Exhibit Hours:

Thursday 13 March 9:00 AM to 1:30 PM; 3:30 PM to 4:30 PM  
 Friday 14 March 7:30 AM to 8:30 AM  
 These additional optional hours are offered to you as there will be attendee traffic during Thursday's Educational session, Lunch, PM Break & Friday's breakfast

### CONFERENCE HOTEL

Renaissance Hollywood Hotel ❖ 1755 N. Highland Avenue ❖ Hollywood, CA 90028  
 Tel: 323-856-1200 ❖ 800-468-3571 ❖ Fax 323-491-1045 ❖ www.renaissancehollywood.com  
 Single/Double \$209 ❖ Please make your room reservation NOW!  
 When reserving a hotel, always refer to Diabetic Foot Conference for discounted conference rates  
 You may enter our Renaissance Hollywood Hotel room block on our website Travel & Hotel section

All exhibitors must use Freeman for shipping.  
 Neither the hotel nor the conference will be responsible for ANY items you inadvertently ship to hotel.

**Service Contractor**  
 Freeman  
 Exhibitor Services Department  
 714-254-3400  
 myfreemanonline.com

**Advanced Warehouse Shipments**  
 Diabetic Foot Conference  
 Your Company Name  
 c/o Freeman  
 Booth #  
 900 East Santa Ana Street  
 Anaheim, CA 92805

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